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## THE VIRGIN ISLANDS CLIMATE CHANGE TRUST FUND BOARD

### APPLICATION/NOMINATION FORM

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#### Instructions

All persons interested in applying to be a member of the Virgin Islands Climate Change Trust Fund Board or nominating someone for the same should complete this form. The form must be signed by the applicant in order to be valid. In the case of a nomination, the form must be signed by the nominating party as well as the nominee. This form together with the supporting documents listed below must be submitted to the Ministry of Natural Resources and Labour addressed to the Permanent Secretary by **13<sup>th</sup> July 2018**. Applications/nominations can be submitted in hard copy at the offices of the Ministry or emailed to [ClimateChangeBVI@gov.vg](mailto:ClimateChangeBVI@gov.vg). All submissions received via email will be confirmed. If you do not get a confirmation please contact the Ministry (284-468-2147).

Supporting documents:

- a list of three (3) references;
- curriculum vitae;
- a recent police report attesting to whether the applicant or the nominee has any criminal record;
- proof of belonger status (if applicable); and
- the nomination or a letter of support from a registered organisation in the sector to be represented (if relevant)

Before completing this form please ensure that the following eligibility criteria and qualifications are met.

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#### Qualifications

Applicants/nominees must have:

- the necessary experience and involvement in the sector to be represented
- no conflict of interest in regards to their position on the Board
- capacity to do one or more of the following: (i) attract financial support for the Trust, (ii) ensure effective financial management of the Trust, (iii) provide sound and effective decision-making to achieve Trust functions and (iv) provide effective leadership and direction to the Board

**Eligibility:** Belongers or Non-Belongers may apply/ be nominated, however the Board must have a simple majority of persons who belong to the Virgin Islands.

More information about the Virgin Islands Climate Change Trust Fund can be obtained from the Ministry of Natural Resources and Labour or online at [www.bvi.gov.vg/climatechange](http://www.bvi.gov.vg/climatechange).

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**APPLICATION/NOMINATION FORM**

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**Complete in black or blue ink or electronically.**

Name of  
applicant/nominee

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Nominator (if applicable)

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Occupation and employer  
of applicant/nominee

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Status of  
applicant/nominee

☐

Belonger

☐

Non-belonger

Permanent address of  
applicant/nominee

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Applying/nominated as

☐

private sector representative of the tourism industry

☐

private sector representative of the financial services  
sector

☐

private sector representative of any other sector  
contributing to the Fund

☐

representative from an academic or research  
organization ordinarily resident in the Territory

☐

representative from a non-governmental organization  
or community-based organization ordinarily resident in  
the Territory

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individual ordinarily resident in the Territory possessing  
relevant knowledge, expertise or experience

**Summary of experience and involvement in the sector to be represented (if applicable)**

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**Please share how you/the nominee could contribute to the Trust Fund Board.**

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**Disclosure of interests (to be completed by applicants and directly by nominees)**

Please describe any private interest(s) or affiliations.

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Applicant's signature

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Date

I \_\_\_\_\_ accept nomination as a representative on the Virgin Islands Climate Change Trust Fund Board.

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Nominee's signature

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Date

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Nominator's signature

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Date