



## Premier's Office

Admin Drive, P.O. Box 834, Road Town, Tortola, British Virgin Islands  
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### DEVELOPMENT APPLICATION CHECKLIST

App No.: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_

Agent: \_\_\_\_\_

#### Application Form

	<u>INDICATED</u>	<u>NOT INDICATED</u>
APPLICANT'S NAME	{ }	{ }
AGENT'S NAME	{ }	{ }
CADASTRAL SECTION	{ }	{ }
SHEET #	{ }	{ }
PARCEL #	{ }	{ }
LOCALITY	{ }	{ }
LAND USE EXISTING/PROPOSED	{ }	{ }
PLOT AREA (SQ. FT.)	{ }	{ }
BUILDING AREA (SQ. FT.)	{ }	{ }
TOTAL FLOOR AREA (SQ. FT.)	{ }	{ }
EXISTING FLOOR AREA	{ }	{ }
PROPOSED FLOOR AREA	{ }	{ }
CISTERN CAPACITY	{ }	{ }
SIGNATURES (Applicant & Agent)	{ }	{ }
ESTIMATED COST	{ }	{ }

#### Drawings

LOCATION PLAN	{ }	{ }
SITE PLAN	{ }	{ }
FLOOR PLANS (including Foundation Plan)	{ }	{ }
CONTOUR INFO	{ }	{ }
BUILDING SECTION (Including Existing site profile)	{ }	{ }
TWO ELEVATIONS (MINIMUM)	{ }	{ }
SEPTIC/SEWERAGE DETAIL	{ }	{ }
COMPLETED TITLE BLOCK	{ }	{ }

#### Other Documents

PROOF OF STATUS	{ }	{ }
NON- BELONGER LAND HOLDING LICENCE	{ }	{ }
CERTIFIED COPY OF LAND REGISTER	{ }	{ }
CERTIFICATE OF NON-OBJECTION	{ }	{ }
COMPANY REGISTER OF DIRECTORS	{ }	{ }

#### **N.B**

**The above information is required before an application can be submitted.**