

**Government of the Virgin Islands
Employment Opportunity
Deputy Governor
Vacancy Notice 2017**

1. Applications are invited from suitably qualified Virgin Islanders for the post of **Deputy Governor of the Virgin Islands**, which will become officially vacant in **01st March, 2018**.
2. The Deputy Governor reports directly to the Governor and acts for the Governor in his/her absence, for example, in chairing the Cabinet. The post is at the heart of the leadership of the Territory and the Public Service.
3. The primary role of the Deputy Governor, in support of the Governor, is to oversee the management and development of the Virgin Islands Public Service; to lead the Public Service to ensure the effective delivery of the Government's programme, and to maintain the highest standards of service delivery and good governance.
4. The successful applicant will be appointed in accordance with the provisions of the Virgin Islands Constitution Order 2007.

MINIMUM QUALIFICATIONS AND EXPERIENCE

- Proven leadership skills, with demonstrable evidence of inspiring and setting direction for an organization, engaging staff, and delivering change for modern and efficient services;
- The capacity to think and lead strategically, with strong analytical, problem solving and communication skills;
- Proven experience in the management and senior leadership of complex and large organisations, either in the public or private sectors;
- The personal resilience to cope with demanding workload, plus the pressure arising from being a public figure under regular scrutiny;
- Extensive knowledge of the Virgin Islands Constitution Order 2007 and of the structure and operations of the Government of the Virgin Islands; and working familiarity with the laws of the Virgin Islands.
- Applicant shall be a Virgin Islander as stated in section 36(1) and defined in section 65(2) of the Virgin Islands Constitution Order 2007 respectively.

REMUNERATION/BENEFITS:

The salary for the position will be commensurate with qualifications and experience. The compensation package includes an annual salary in the range of \$101,254 - \$129,505. Allowances average approximately \$8,000 per annum and an official vehicle. Additionally, housing and relocation allowance will be applicable to eligible overseas candidates. 5% tax-free gratuity payable on the contractual base salary.

HOW TO APPLY

Applicants must provide all of the following information:

- i. Comprehensive curriculum vitae with full particulars of experience, qualifications and nationality, including evidence of belonger status and a valid passport, and copies of certificates of academic qualifications. Original certificates of qualifications or official notarized copies will be requested from those invited to interview.
- ii. A statement clearly detailing why in the applicant's view he/she considers him/herself well qualified for the position, against the criteria set out above; and
- iii. Three letters of reference with full contact details of the referees.

1. Applications should be submitted, preferably by email and **no later than 25th August, 2017**, to:

Director of Human Resources
Michelle Donovan Stevens
Email: mdonovan-stevens@gov.vg

If posted label: **CONFIDENTIAL - OPEN BY ADDRESSEE ONLY**

Director of Human Resources
Department of Human Resources
Central Administration Building
33 Administration Drive, Wickhams Cay 1
Road Town, Tortola, VG 1110
British Virgin Islands

2. Short-listed applicants will be called upon to attend one or more interviews. The successful applicant will be required to assume duties in **March 2018**, but may additionally be offered a number of developmental and familiarization opportunities in advance of substantively taking up the role.