

Elections Office Annual Report

VOTER REGISTRATION CAMPAIGNS

Ongoing public relations campaigns were engaged to encourage voter registration throughout the Territory. In accordance with section 3 (c) of the Elections Act, advertisements were placed in the various local media informing citizens of the voter registration requirements. Seven advertisements were placed during the year. In addition every opportunity was used to encourage persons in the community to register. Walk-in customers and individuals who made telephone enquiries were also encouraged to register. Despite the various strategies employed, only two persons were registered during the year.

The dismal figure for voter registration signals the need for a more aggressive public relations campaign. There seems to be a general apathy towards the voter registration campaigns outside of an election year. Perhaps greater emphasis must be placed on targeting specific segments of the community such as students in the high schools who have attained the age of 18 years or older and students attending the H.L. Stoutt Community College and developing campaigns tailored to those groups. Collaboration with the Guidance Counsellors in the schools to initiate awareness of the voter registration process among school-aged persons could yield positive results.

It will also be necessary to schedule a series of visits to the sister islands to conduct workshops similar to what has been done in the months leading up to an election to appeal to citizens to register to vote. Additionally, segments could be hosted on VITV and radio stations, quarterly to appeal to the citizenry.

The Office will engage in more aggressive public relations campaigns in 2005 and 2006 to include programmes such as conducting voter registration workshops and pep talks in the high schools and college, schedule open house at the Unit for school students scheduling meetings in the various Districts and meet with residents on the sister islands, establish a linkage with the guidance counselors in the high schools and H. Lavity Stoutt Community College, liaison with GIS to produce flyers for wider distribution throughout the Territory and video programme to be aired on the local television stations.

Financial Implications

Of the \$22,300 that was allocated to the Office, operating expenses for the year amounted to \$17,212.70. \$5,000 was re-allocated to supplement subhead 110-61620 – local travel expenses. Advertising costs totaled \$1,037. This amount is hardly sufficient to develop an effective public relations campaign. In view of the disappointing response for voter registration in 2004, a greater emphasis must be placed on the Elections Office's public relations campaign.

Equipment such as computers and printers will have to be purchased to accommodate the electronic voter registration process when it comes on stream.

Equipment such as computers and printers will have to be purchased to accommodate the electronic voter registration process when it comes on stream. Anticipated costs for additional equipment is estimated at \$. No additional staffing will be required.

Staffing levels:

- | | | | |
|---|--------------------------|---|--|
| 1 | Supervisor of Elections | - | Ms. Juliette Penn |
| 1 | Administrative Officer | - | Mrs. Karen Maduro |
| 1 | Senior Executive Officer | - | Mrs. Sandra Herbert (Senior Executive Officer, PSDP held against this post) |
| 2 | Clerical Trainee | - | Miss Shanika Jennings (temporarily assigned to the Deputy Governor's Office) |
| | | - | Mr. Kiel Julien |

STRATEGIES FOR 2005-2006

- Conduct quarterly radio and television programmes
- Conduct a series of public meetings in the nine electoral Districts
- Establish liaison with the guidance counselors in the high schools – obtain information to create a data base of students attaining the age of 18 years or older
- Establish liaison with the H. Lavity Stoutt Community College and host pep talks with students
- Create a promotional video featuring the new electronic system
- Make commercials on voter registration
- Write to eligible citizens encouraging them to register (?)
- Solicit assistance from District representatives in the voter registration drive by encouraging their constituents to register

092600 Account Ledger Print

Date 4/18/05
 PSE Date/Per 01/01/02
 Thru Date/Per 12/31/04
 Ledger Type AA
 Sub Ledger/Ty
 Currency Code

DT Document Date Description Batch Sub Ledger Debit Credit
 PV 348951 03/15/04 ROAD TOWN WHOLESALE TRADING LT 423718 14.51
 Units case cloxxx quart Hellen
 T2 1D031504 Payroll Labor Distribution 423045 234.00
 Units 86.67
 T2 1G031304 Payroll Labor Distribution 427943 234.00
 Units 86.67
 PV 351021 04/01/04 ROAD TOWN WHOLESALE TRADING LT 429045 48.00
 Units case Sounity paper-towel
 PV 351021 04/01/04 ROAD TOWN WHOLESALE TRADING LT 429046 49.20
 Units cases 30 Hellen garbage
 PV 351029 04/01/04 CCT 8025 BUCHS 429046 164.26
 Units 468-9205 1.Election's
 PV 351029 04/01/04 CCT 8027 PHONE 429046 131.31
 Units 468-9205 1.Superivisor of
 PV 351030 04/01/04 B.V.I. ELECTRICITY CORP. 429046 421.84
 Units Elections Office
 PV 351030 04/01/04 B.V.I. ELECTRICITY CORP. 429045 412.04
 Units Elections Office for Mar-
 T2 1D041504 Payroll Labor Distribution 431421 254.00
 Units 86.67
 JE 352605 04/19/04 12D AND LOCAL CALLS FOR OCT.03 432816 78.90
 JE 352806 04/19/04 12D AND LOCAL CALLS FOR DEC.03 432816 89.80
 PV 352900 04/19/04 THE S.V.I. SHACON 432917 165.00
 Units for Continuous voter
 PV 352901 04/19/04 PANINTEKTRADE INC. 432917 131.99
 Units Hordemith 100 Typewriter
 PV 352901 04/19/04 PANINTEKTRADE INC. 432917 37.50
 Units packg Series X cassette
 PV 352901 04/19/04 PANINTEKTRADE INC. 432917 20.95
 Units packg 40 series correction
 PV 352965 04/19/04 INKJETE SOLUTIONS SYSTEMS LTD 433033 400.00
 Units S 1/2X 11-copying paper
 PV 353352 04/22/04 CCT 8027 PAGE 434506 57.43
 Units Cell phone charges for
 PV 354365 04/29/04 B.V.I. SPRING WATER 436384 15.00

User ID MREKCR
 Invoice 0920731
 User ID KLENNARD
 User ID CONEAL
 User ID ARABSATT
 Invoice 0927255/0927252
 User ID ARABSATT
 Invoice 0927255/0927252
 User ID ARABSATT
 Invoice DATED 30/1/04
 User ID ARABSATT
 Invoice DATED 30/1/04
 User ID ARABSATT
 Invoice DATED 26/2/04
 User ID ARABSATT
 Invoice DATED 26/2/04
 User ID KLENNARD
 User ID MREKCR
 User ID MREKCR
 User ID LPHILLIP
 Invoice 5944 865
 User ID LPHILLIP
 Invoice 170/2004
 User ID LPHILLIP
 Invoice 170/2004
 User ID LPHILLIP
 Invoice 170/2004
 User ID LPHILLIP
 Invoice 27905
 User ID LPHILLIP
 Invoice 020804

Account	DT Document	Date	Explanation	Batch	Sub Ledger	Debit	Credit
110-52300			Selection Expenses				
PV 361121	06/24/04	86.67	B.V.I. ELECTRICITY CORP.	451714	06/24/04	400.47	
			To cover cost for				
JE 32285	06/30/04	456887	Reprographic Fees-Election Off	456887	07/14/04	43.20	
JE 32219	06/30/04	456814	Computer/Printer Supp May 04	456814	07/14/04	520.00	
PV 361698	06/30/04	453080	ROAD TOWN WHOLESALE TRADING LT	453080	06/30/04	48.77	
			Paper Town Bounty				
PV 361698	06/30/04	453090	ROAD TOWN WHOLESALE TRADING LT	453090	06/30/04	69.12	
			Toilet Paper (Cottonelle)				
PV 361698	06/30/04	453090	ROAD TOWN WHOLESALE TRADING LT	453090	06/30/04	39.00	
			Cups Plastic 14oz				
PV 361698	06/30/04	453090	ROAD TOWN WHOLESALE TRADING LT	453090	06/30/04	24.00	
			Garbage Bags (medium)				
T2 LD073004	06/30/04	453332	Payroll Labor Distribution	453332	06/28/04	234.00	
T2 LD071504	07/15/04	456155	Payroll Labor Distribution	456155	07/13/04	234.00	
PV 364403	07/23/04	459954	B.V.I. SPRING WATER	459954	07/23/04	20.00	
			4 Five Gallon bottles of				
PV 364431	07/26/04	460017	CABLE & WIRELESS INTL LTD	460017	07/26/04	18.00	
			Bill For VOX Fax line for				
PV 364522	07/26/04	460210	CCT BOAT PHONE	460210	07/26/04	22.05	
			8468-9204/31st May 2004				
PV 364522	07/26/04	460210	CCT BOAT PHONE	460210	07/26/04	60.58	
			8469-9201/31st May 2004				
PV 364522	07/26/04	460210	CCT BOAT PHONE	460210	07/26/04	22.05	
			8469-9205/30th June 2004				
PV 364522	07/26/04	460210	CCT BOAT PHONE	460210	07/26/04	70.75	
			8469-9201/30th June 2004				
PV 365567	07/30/04	462394	B.V.I. SPRING WATER	462394	07/30/04	20.00	
			4 Five Gallon Bottle of				
T2 LD073004	07/30/04	461334	Payroll Labor Distribution	461334	07/28/04	234.00	
JE 32465	07/31/04	466180	100 and Local Calls April 04	466180	08/18/04	84.50	
JE 32466	07/31/04	466180	100 and Local Call May 2004	466180	08/18/04	96.00	

User ID LPHILLIP
 Invoice 060704
 User ID ARABSATT
 User ID ARABSATT
 User ID LPHILLIP
 Invoice IN00000817
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 Invoice IN00000817
 User ID LPHILLIP
 Invoice IN00000817
 User ID LPHILLIP
 Invoice IN00000817
 User ID KLENNARD
 User ID KLENNARD
 User ID ARABSATT
 Invoice 34905
 User ID LPHILLIP
 Invoice DOC. DATED JUNE 30, 2004
 User ID LPHILLIP
 Invoice 05/31/04
 User ID LPHILLIP
 Invoice 05/31/04
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 Invoice 05/31/04
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 Invoice 05/31/04
 User ID MMSRCBR
 Invoice 34905
 User ID KLENNARD
 User ID ARABSATT

09200P Account Ledger Print

DT	Document	Date	Explanation	Batch	Sub Ledger	Debit	Credit
	Account	110-62300	Election Expenses				
PV	366716	08/13/04	B.V.I. ELECTRICITY CORP. Electricity bill for the	464861	08/13/04	503.90	
T2	Units	1.00		464861	08/13/04		
T2	LD081304	08/13/04	Payroll Labor Distribution	461956	08/11/04	234.00	
PV	367606	08/18/04	Cell phone bill for August	466038	08/18/04	21.05	
T2	Units	1.00		466038	08/18/04		
PV	367586	08/18/04	Cell phone bill for August	466038	08/18/04	1.70	
T2	Units	1.00		466038	08/18/04		
PV	367586	08/18/04	Cell phone bill for August	466038	08/18/04	50.14	
T2	Units	1.00		466038	08/18/04		
PV	368115	08/25/04	B.V.I. ELECTRICITY CORP. Electricity bill for the	467517	08/25/04	519.72	
T2	Units	1.00		467517	08/25/04		
PV	368604	08/30/04	Payment for Cable TV Bill	469185	08/30/04	215.46	
T2	Units	1.00		469185	08/30/04		
PV	368804	08/30/04	BVI CABLE TV Cost of Reconnection	469185	08/30/04	20.00	
T2	Units	1.00		469185	08/30/04		
T2	LD083104	08/31/04	Payroll Labor Distribution	468634	08/27/04	234.00	
T2	Units	86.67		468634	08/27/04		
T2	LD091504	09/15/04	Payroll Labor Distribution	472560	09/13/04	234.00	
T2	Units	86.67		472560	09/13/04		
PV	378674	09/21/04	TOWMAN'S AIRCONDITIONING & REP Payment to rep-acc #	474039	09/21/04	58.00	
T2	Units	1.00		474039	09/21/04		
PV	378674	09/21/04	TOWMAN'S AIRCONDITIONING & REP Cost of Labour to connect	474039	09/21/04	50.00	
T2	Units	1.00		474039	09/21/04		
PV	378675	09/21/04	PENNY SAVER COMMUNICATIONS (BV Advertising cost for 1/2	474039	09/21/04	175.00	
T2	Units	1.00		474039	09/21/04		
JE	32812	09/30/04	IDD and Local Calls June 2004	484428	10/27/04	153.10	
JE	32814	09/30/04	IDD and Local Calls July 2004	484428	10/27/04	74.45	
JE	32822	09/30/04	IDD and Local Calls March 2004	484433	10/27/04	187.30	
JE	32827	09/30/04	IDD and Local Calls Feb 2004	484438	10/27/04	1.10	
T2	590	09/30/04	Payroll Labor Distribution	476097	09/28/04	234.00	
T2	Units	86.67		476097	09/28/04		
PV	372017	10/01/04	ROAD TOWN MESSEALS TRADING LT 1 case of Bounty Paper	477306	10/01/04	48.00	
T2	Units	1.00		477306	10/01/04		

Date - 4/16/05
 Page 5
 From Date/Per 01/01/04
 Thru Date/Per 12/31/04
 Ledger Type AA
 Sub Ledger/Tr
 Currency Code

Account Ledger Print

9920CP

Account	110-62300	Electric Expenses	PT Document	Date	Explanation	Batch	Sub Ledger	Debit	Credit
Units									
PV	372017	10/01/04	30AC TOWN WHOLESALE TRADING LT	477306	Batch Date 10/01/04			14.94	
			1 case of 1qt Clorox						
Units									
PV	372017	10/01/04	ROAD TOWN WHOLESALE TRADING LT	477306	Batch Date 10/01/04			41.40	
			1 case of Air Freshener						
Units									
PV	372017	10/01/04	ROAD TOWN WHOLESALE TRADING LT	477306	Batch Date 10/01/04			33.00	
			1 case of Fabricose						
Units									
PV	372017	10/01/04	ROAD TOWN WHOLESALE TRADING LT	477306	Batch Date 10/01/04			36.28	
			1 case of Pine Sol						
Units									
PV	372020	10/01/04	SUN ENTERPRISES (WV) LTD.	477306	Batch Date 10/01/04			99.00	
			Cost of 1/4 page ad to						
Units									
PV	372020	10/01/04	SUN ENTERPRISES (WV) LTD.	477306	Batch Date 10/01/04			169.00	
			Cost of 1/2 page ad to						
Units									
PV	372022	10/01/04	B.V.I. SPRING WATER	477306	Batch Date 10/01/04			20.00	
			Cost of 4 five-gallon						
Units									
PV	372022	10/01/04	B.V.I. SPRING WATER	477306	Batch Date 10/01/04			13.50	
			Cost of 2 cases of one						
Units									
PV	372027	10/01/04	B.V.I. ELECTRICITY CORP.	477396	Batch Date 10/01/04			857.50	
			Cost of electricity bill						
Units									
PV	372071	10/05/04	CABLE & WIRELESS (WV) LTD	477974	Batch Date 10/05/04			20.80	
			Telephone charges for the						
Units									
PV	373786	10/14/04	CCT BOAT PHONE	481192	Batch Date 10/14/04			8.67	
			Supervisor of Elections						
Units									
T2	LD101504	592	10/15/04	Payroll Labor Distribution	480551	Batch Date 10/15/04		234.00	
Units									
PV	370241	10/21/04	CCT BOAT PHONE	483193	Batch Date 10/21/04			10.97	
			Cellphone charges for the						
Units									
JE	38929	10/29/04	Issd and Local Calls August 04	488765	Batch Date 10/29/04			25.70	
Units									
T2	LD203804	587	10/29/04	Payroll Labor Distribution	484443	Batch Date 10/29/04		234.00	
Units									
PV	377401	11/15/04	B.V.I. ELECTRICITY CORP	489922	Batch Date 11/15/04			534.30	
			Election Office Road Town						
Units									
PV	377403	11/15/04	B.V.I. SPRING WATER	489912	Batch Date 11/15/04			15.00	
			Cost of 3 five gallon						
Units									
T2	LD111504	599	11/15/04	Payroll Labor Distribution	480998	Batch Date 11/15/04		234.00	
Units									

Invoice IN00008962
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 User ID LPHILLIP
 Invoice 3956/1957
 User ID LPHILLIP
 Invoice 3956/1957
 User ID LPHILLIP
 Invoice 36040/35919
 User ID LPHILLIP
 Invoice 36040/35919
 User ID LPHILLIP
 Invoice A/CV011210011-01
 User ID LPHILLIP
 Invoice DOC DATE 08/31/04
 User ID LPHILLIP
 Invoice DOC DATED 09/30/04
 User ID KLENNARD
 User ID LPHILLIP
 Invoice DOC DATED 08/31/04
 User ID MMECER
 User ID KLENNARD
 User ID MMECER
 Invoice A/CH660108100-00
 User ID MMECER
 Invoice 36821
 User ID KLENNARD

Date - 6/18/05
 Page - 8
 From Date/Per 01/01/04
 To Date/Per 12/31/04
 Ledger Type: AA
 Sub Ledger/Ty *
 Currency Code
 P

Account Ledger Print

Account 110-62300 Election Expenses

DT	Document	Date	Explanation	Batch	Sub Ledger	Debit	Credit
						17,487.70	275.00

----- Account Balances -----
 Ledger Total 17,212.70
 Unposted 17,212.70
 Year-to-Date 17,212.70
 Cumulative 17,212.70